



Soil and Water Conservation District
5 Park Lane
Highland, New York 12528
(845) 883-7162

Job Vacancy Announcement: Ulster County Watersheds Coordinator

Salary: Starting salary at \$60,000 with health insurance, NYS Retirement, paid vacation time, paid sick leave and paid holidays. 40-hour work week.

Application Deadline: February 28, 2025

Start Date: March 31, 2025

Organization: Ulster County Soil and Water Conservation District (UCSWCD) will be the employing agency, and the coordinator will be housed mainly at the Ulster County Department of the Environment in Kingston, NY and will report to the Highland main office at least two times a week. This position is under the direct supervision of the Executive Director of the Ulster County Soil and Water Conservation District.

Position Overview: This is a three (3) year contract for a full-time technical position responsible for the coordination and implementation of three watershed plans in Ulster County – the Lower Esopus Stream Management Plan, the Tidal Rondout Creek Watershed Management Plan and the Wallkill River Watershed Conservation and Management Plan. This position will track progress on the three plans and provide updates to the Ulster County Soil and Water Conservation District, the Ulster County Department of the Environment as the County's Water Quality Management Agency, the Ulster County Planning Department, municipalities in the watersheds, the Lower Esopus Creek Advisory Council, the Rondout Creek Watershed Alliance, the Wallkill River Watershed Alliance, environmental groups, and the public.

Roles and Responsibilities

- Oversee progress on stream management and implementation plans;
- Direct landowners to the appropriate person or agency to address urgent concerns regarding the Lower Esopus Creek, the Rondout Creek, the Wallkill River and associated tributaries;
- Coordinate the Lower Esopus Creek Advisory Council to align efforts and leverage resources across municipalities and support existing Chairs of the other Watershed Alliances on coordination;
- Work with UCSWCD staff to help implement projects as it relates to the watersheds and the needs identified in stream and watershed management plans;
- Hold an annual meeting and submit an annual report to update the Hudson River Foundation and New York State Department of Environmental Conservation on the progress of the Implementation Plan;
- Identify and pursuing funding opportunities for the continued management of the watersheds and support municipalities and other not-for-profits to pursue funding for projects; and
- Work collaboratively as assigned on projects for continuing public outreach and education efforts related to management of the Lower Esopus, which may include a Communications Plan, providing information for the Lower Esopus Creek Website, and Public Events.

Skills and Qualifications

- Ability to communicate effectively with others, both orally and in written form
- Effective public speaking skills;
- Ability to plan, coordinate, and organize work to manage and carry out multiple projects.
- Ability to use spreadsheets, databases, word processing, and GIS computer software;
- Ability to work cooperatively as part of a team;
- Ability to work independently and have efficient time management skills;
- Ability to work outdoors and in inclement weather;
- Ability to organize and coordinate public workshops, demonstrations, field days, and meetings;
- Ability and willingness to attend out-of-state trainings;
- Ability to manage conflict and handle controversy.
- Experience working with county and municipal governments, nonprofits, and private landowners;
- Experience in public engagement and education;

Preferred Skills or Qualifications

- A broad knowledge of fluvial geomorphology, stream ecology, hydrology, hydraulics, stormwater management principles, engineering design, and construction (must be willing to attend trainings);
- Familiarity with the local ecology, hydrology, demographics, and local governments in Ulster County;
- Experience managing large projects
- Experience writing and managing grants

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Hydrology, Geology, Biology, Environmental Science, Natural Resources Management or a closely related field specifically related to watershed management or natural resource planning; **OR**
- B. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Hydrology, Geology, Biology, Environmental Science, Natural Resources Management or a closely related field specifically related to watershed management or natural resource planning, and one (1) years of experience in water resource protection or watershed management, urban or regional natural water resource planning including practical field experience and program development; **OR**
- C. An Associate's Degree in Environmental Science or closely related field and four (4) years of experience in water resource protection or watershed management, urban or regional natural water resource planning including practical field experience and program development; **OR**
- D. An equivalent combination of training and experience as designated in A, B and C above.

Note: At time of appointment, and throughout employment in this title, candidate must possess and maintain a valid Driver's License appropriate to the vehicles operated.

Additional Note: This is a Civil Service position for which the initial appointment will be as a provisional (pending examination). The incumbent will be required to take and pass a Civil Service examination and to achieve a high enough exam score to be reachable for appointment from the exam eligible list.

CONTACT: Mail or email resume and letter of interest to: Jake Wedemeyer, Executive Director, Ulster County Soil and Water Conservation District, 5 Park Lane, Highland, NY 12528; jake.wedemeyer@ny.nacdnet.net